

Minutes of the Medbury Parents' Association

Meeting Date: Tuesday 17 October 2017

Present: Liz Winters, Wendy Croft, Jane Lattimore, Andrew Bruce, Kim Rankin, Kurt O'Connell, Catherine Aitken, Jo Macauley, Michelle Murray

Apologies: Deb Vaughan, Heidi Crawford, Kathryn Picton-Warlow, Sarah James

Next Meeting: Monday 20 November, Medbury School Library, 7:00pm

MINUTES

No	Item	Discussion	Action Points
1	Previous Committee Meeting Minutes	<p>The minutes of the Parents' Association committee meeting held on 12 September 2017 have been previously circulated.</p> <p>Motion: "That the Minutes from the meeting held on 12 September 2017, be adopted as a true and correct record".</p> <p>Moved: Jo; Seconded: Catherine. Carried</p>	
2	Correspondence	<ul style="list-style-type: none"> • Merchandising options. 	
3	Trust Board Report	<p>Report presented by Michelle Murray.</p> <ul style="list-style-type: none"> • The Board hasn't met yet. • The new Headmaster won't be living on site initially, to allow for continuity while the new building goes ahead. The committee congratulates the Board on the successful process to replace Mr Kay. • The concept designs for rain shelters and sport pavilion are completed and this will begin in conjunction with the building of the new teaching block, starting some time in 2018. • Approximate costs for the rain shelters \$260,000 to \$290,000 and the pavilion \$530,000. More feedback given on the rain shelters from committee members. The contribution from the committee needs to be discussed and decided on. 	

No	Item	Discussion	Action Points
4	Treasurer's Report	<p>Report presented by Wendy Croft</p> <ul style="list-style-type: none"> • Approximately \$95,000 in bank account and this includes amounts already committed for cricket nets, staff jackets and \$40,000 previously pledged towards rain shelter, leaving about \$35,000 - \$45,000 available. • A request has been made from school to support the resurfacing of the astroturf which will be in excess of \$100,000, although exactly what is needed isn't yet determined. • Lengthy discussion about where the money should be spent, given that the rain shelters aren't being started for a while. No decision arrived at for now. When Kurt has a better idea on what needs doing with the astroturf, a decision will need to be made at our next meeting. 	
5	Headmaster's Report	<p>Report presented by Kurt O'Connell</p> <ul style="list-style-type: none"> • More adjustment within the staff with Pip Andrews announcing that she's expecting a baby. • Year 8 camp is coming up and should be good fun for the boys. • Information given on class and roll numbers for next year, same as previous meeting. 	
6	Boarder's Report	<p>Report presented by Kim Rankin</p> <ul style="list-style-type: none"> • The sick bay has now been painted and the boarding house are very grateful for the MPA's contribution to the funds for this. 	
7	Upcoming Events	<ul style="list-style-type: none"> • Art Card Fundraiser – all sorted. • Open Day – Wendy and Kim will take care of this 30 October. • Christmas Cake Fundraiser – not many orders yet. Jo will advertise these on Facebook and Kurt will add to his newsletter. • Athletics Sports – 2 November 2.30 – 7.30pm. Heidi was organising food trucks but after discussion, decided that would either need lots of trucks to cater for the numbers so will just stick with two coffee carts. Merchandise will be on sale. • Ladies Lunch – Jo has organised. Jane offered for the office ladies to be transported there in the Medbury van. Kurt acknowledged the kind offer but the office would need to be manned in their absence and might be too hard. Maybe the MPA might contribute money towards them going out for lunch once the boys have finished instead. 	

No	Item	Discussion	Action Points
		<ul style="list-style-type: none"> • Grandparents Day – Wendy to ask for helpers. Kurt organising this year now that Helen Kay has left. • Golf Tournament 21 November – Sarah Smith and Dev Eglinton organising. More promotion of this is needed. • Leavers Bears – at Jane’s house 7 November 7pm. Catherine, Jo, Wendy, Liz and Kim to help. 	
8	Merchandise	<ul style="list-style-type: none"> • All stocks are good. • Investigating ceramic mugs and branded Macpac soft travel bags with wheels. 	
9	Other Business	<ul style="list-style-type: none"> • Need to replace Kim as Boarder’s representative at the end of the year. • Kathryn and Liz will need to be replaced at the end of the year. Both interested in standing down from the committee but haven’t formally resigned yet. 	

There being no other matters, the meeting closed at 8.21pm. Confirmed as a true and correct record of the meeting.

Sign Off

Authorised Signature	Authorised Signature
Name	Name
Date	Date

ACTIONS FROM MEETING

Ref	Action	Owner	Status	Status Update

Closed Actions will remain for one meeting then be moved to the Closed Action Register (copy held by the Secretary).